



TDOC Special Agent – Apprehension Enforcement Unit Multiple Vacancies - Statewide

JOB ANNOUNCEMENT: TDOC Special Agent, Executive Service, Salary Range \$3,560 - \$6,406/month.

The TDOC Special Agent position is assigned to the Office of Investigations and Compliance's (OIC) Apprehension Enforcement Unit (AEU), which is responsible for the pursuit and apprehension of absconders under the jurisdiction of the Tennessee Department of Correction (TDOC). The Special Agent possesses state wide law enforcement authority to conduct both criminal and administrative investigations of offenses relative to or affecting the TDOC.

The working location of these positions will be determined based on the location of the individual hired, but the selected individuals must be within driving distance of OIC regional offices in Crossville, Nashville, and Jackson.

Special Agents perform all duties consistent with that of a sworn Tennessee law enforcement officer to include:

- Visit Community Supervision offices to serve outstanding criminal warrants and summons
- Prepares affidavits for criminal search warrants and or administrative subpoenas
- Conduct criminal and administrative investigations
- Assist other law enforcement agencies by providing information and assisting in criminal investigations
- Appear in court to give testimony
- Must be able to respond immediately to major crimes and incidents, including unexpected overtime and potential overnight trips
- On call 24 hours / 7 days a week; nights / weekends / holidays / overnight stays
- Prepare clear and accurate written reports and be proficient with Microsoft Office

Minimum Qualifications:

Bachelor's degree from an accredited college or university and five (5) years of experience as a police, correction, or probation/parole officer. Police officer candidates must be POST certified. Non-police officer candidates must be able and willing to attend a certified law enforcement academy and become POST certified.

All applicants must be a U.S. Citizen, 21 years of age, and possess a valid Tennessee driver's license at the time of hire. Applicants must successfully pass a structured interview, meet medical and psychological qualifications, and complete a background investigation. Applicants must be willing to and able to qualify with, carry, and use assigned weapons. Candidate must participate in pre-employment, random and all other drug and substance abuse testing as required by departmental policies and procedures.

To apply, submit a letter of application, resume reflecting education and specific positions held. Applications materials should be submitted to Amy Mullins by e-mail at Amy.Mullins@tn.gov by Monday, December 17, 2018.